

PROCUREMENT MANAGEMENT STAFF, OL
WEEKLY REPORT
Week Ending 25 October 1988

1. Status of Tasks Assigned by Senior Management:

25X1
c. The Chief, PMS/OL attended the OL Planning Conference in
Lithicum, Maryland, on 18 and 19 October. All group and staff MBO,
25X1 projects, and initiatives were discussed and an action plan
formulated for fiscal year 1989.

25X1 d. An activity report update on the Inspector General's study
was prepared and forwarded to the Director of Logistics at his
25X1 request.

2. Major Events That Have Occurred During the Preceding Week:

a. Automation Activities:

(1) FARA software from Compusearch was loaded onto OL/PMS'
local area network (LAN), including the complete clauses for the

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25X1 Federal Acquisition Regulations and Defense Federal Acquisition Regulation System, as well as 80 percent of Agency clauses. All clauses will be completed by the week of 31 October. []

25X1 (2) Site preparations and training are proceeding with the Core Team, Agency Contracts Group (OL/ACG/CT), and installation of the prototype LAN cables, equipment, and software will begin on 27 October. The LAN is scheduled for initial operating capability by 9 November. []

25X1 b. [] reviewed and commented on HR 3675, the Real Estate Appraisal Reform Act. The Office of Congressional Affairs has been notified of his evaluation. []

25X1 c. CONIF reports that 169 contract actions and 93 amendment actions were input into its system during this reporting period. []

25X1 d. [] represented OL at an Industrial Review Panel meeting on 20 October. Eight cases were presented for discussion and resolution. []

e. Personnel Activities:

25X1 (1) [] is continuing her participation in the GS-12 Supply Panel, currently meeting to review employee files. []

25X1 (2) [] resigned from the Agency, effective 20 October, after accepting a position with the Treasury Department. []

3. Upcoming Events:

(U) A meeting of senior COs is scheduled to convene on 28 October.

4. Management Activities and Concerns:

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